



**Byron-Bergen Central School District & ParentSquare
School Communication Opt-Out Form**

The Byron-Bergen Central School District, your school, and teachers use ParentSquare to communicate with parents and guardians. This includes emergency messages as well as information closely related to the school's educational mission. You will receive notifications via e-mail, text, voice call, and posts from the ParentSquare mobile app and ParentSquare portal, depending on the contact information you have in SchoolTool (our Student Information System). Parents are automatically registered to receive notifications when they enroll their student.

Note that standard text messaging rates may apply for all text messages.

To Opt-Out of receiving notifications, you can:

- Fill and return the form below to your school's secretary, or
- Contact your school's secretary with your email and cell phone number

You can also opt-out of:

- Emails: Click the Unsubscribe link in any email you receive
- Text Messages: Click the Opt-Out link in the first text message you receive from ParentSquare. You can also reply STOP to any subsequent text you receive or send STOP to '66458'.
- Phone Calls: Contact your school's secretary with your phone number.

If you are not a parent and are receiving notifications in error, please contact Rebecca Manfreda, Director of Instructional Services at rmanfreda@bbschools.org or 585-494-1220 ext. 2509.

**Note that even if you opt-out of receiving communication, you will still receive notifications for emergencies and other school information deemed important, such as attendance and lunch balances.*

To opt back in:

- Contact your school's secretary with your email and cell phone number
- Text Messages: If you sent STOP, you can reply START to any text you had received or send START to '66458'

Please return to your school office

Please update my communication preferences as indicated below. I understand that even if I opt-out of receiving all communication, I will still receive notifications for emergencies and other school information deemed important, such as attendance, lunch balances and/or overdue book notices.

Email	Opt-Out	Email:
Text	Opt-Out	Cell Phone:
Phone Call	Opt-Out	

Parent/Guardian Signature: _____ Date: _____

Student Name: _____ Student Grade: _____

School: _____