

**BYRON-BERGEN CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
Thursday, August 25, 2016  
7:00 p.m. – Professional Development Room**

- Call to Order: The meeting was called to order at 6:28 p.m. by President D. List.
- Members Present: D. List, W. Forsyth, K. Carlson, A. Phillips, T. Menzie, J. VanValkenburg
- Members Absent: Y. Ace-Wagoner
- Also Present: M. Edwards, W. Snyder, P. McGee, T. Schulte, R. White
- Executive Session: It was moved by W. Forsyth and seconded by T. Menzie to enter executive session at 6:29 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. The motion passed 6-0.
- Return to Public Session: It was moved by A. Phillips and seconded J. VanValkenburg by to return to public session at 6:55 p.m. The motion passed 6-0.
- President's Report: D. List wanted to remind everyone that the summer lunch for new employees is August 31, 2016 at noon. She also said she was looking back through old board minutes and the last time there was two women as President and Vice President was back on July 8, 1999. She found this very interesting. She is looking forward to welcoming everyone back to the new school year and is very happy that we are getting more and more new students enrolling.
- Principals' Comments: T. Schulte reported:
- Was excited to tell everyone that he got a call from Jill Warner who works for Johnson and Lund, a premier dental supply partner in the Rochester area. They are heard about the Tech Academy and want to become more involved with it; possibly training a work force ready for them. They are in need of all kinds of employees.
  - This week was full of good work. Met with the Tech Committee (T. Schulte, A. Cook, T. Luksch, L. Gall, and T. Moore) and started to work on the Tech Plan draft which ties well with our strategic plan, builds leadership, and gets kids college and career ready.

P. McGee reported:

- The 7<sup>th</sup> grade orientation went very well tonight. Talked to some of the parents and students to try and relieve some pressure and anxiety they may be feeling about coming to the Jr./Sr. High School. Parents and students walked around and were able to tour the building and talk to some of the faculty who came.
- The 9<sup>th</sup> grade orientation is coming up on August 31<sup>st</sup>.
- Starting Parent University which will try to meet bi-monthly to keep parents informed on what's going on in their children's lives. Some topics for upcoming meetings are curriculum instruction, social media night, and the newest drug trends.
- The fall sports bonfire went very well. When the fire was first lit it was HUGE and HOT. Was very pleased with the turnout and the number of faculty who showed up to show their support.

Academic Focus: None

Student Council Report: None

Superintendent's Comments: M. Edwards highlighted the new additions to the agenda and asked for the Board's consideration to add 10.3 to new business for the authorization to enter into negotiations with Pike Construction for construction management services. He also wanted to congratulate our school for being 1 of 3 winners in the "Be the Change for Kids Award." He received an e-mail from NYSSBA today stating that the elementary school was a winner in the contest. BBCSD was the only school in Western New York to win, the other two schools were in Long Island. We will receive a \$5,000 cash award and will be invited to attend an award ceremony in Albany at a later date. Additionally we will be recognized at the NYSSBA Conference in October. There were 40-50 schools that entered and were judged by SUNY Polytechnic. He also has the job description for the School Business Administrator, and will begin advertising for a replacement starting in September. Anticipated start date is January 3, 2017.

Consent Agenda: It was moved by A. Phillips and seconded by W. Forsyth that the following consent agenda be approved:

Approval of Minutes  
August 11, 2016

Financial Matters  
General Fund Bills

Trust and Agency Fund Bills  
Federal Fund Bills  
School Lunch Bills  
2016-2017 Electric Bill

Personnel Matters

Resignations:

Bus Driver – Bonnie Hope (Retirement eff. 9/21/16)

Approvals:

Incomplete Team – Team of One – Carli Kirkwood

Mentors for 2016-2017 School Year

Jr./Sr. High Extracurricular Activities and Advisors for 2016-2017  
School Year

Substitute Teacher/Substitute Teacher Aide (Grades 7-12) –  
Rebekah Ireland

Substitute Teacher/Substitute Teacher Aide (Grades 7-12) –  
Shari Schuck

Contract Bus Driver – Jennifer Zastrocky (eff. 10/1/16)

Bus Aide – Robyn Gunther (eff. 9/5/16)

Substitute Bus Driver – Cathy MacConnell

Bus Aide/Monitor – Jill Smith

Lead Evaluators for District's APPR Plan for 2016-2017 School  
Year

Teacher Aide – Christopher Chapman

Teacher Aide – Susan Kuszlyk

Substitute Bus Driver – Michael DeLorenzo

CSE/CPSE Review

CSE Recommendations – Cases # 2557, #2777, #3534, #3686, #3786,  
#3993

CPSE Recommendations – Case #3817, #3818, #3916, #3994, #4022

The motion passed 6-0.

Policy Committee      Need to set a new date.  
Update:

Facilities  
Committee Update:      Met with 3 construction management companies today and they  
presented their proposals. Pike Construction stuck out to the committee  
and they were very pleased with their preparation and the time they took  
to walk around with Mike to survey what our needs were. They also had  
great references and were very knowledgeable.

Budget Committee Update: None

Audit Committee Update: None

SOAR Update: Start of fall sports went very well. Byron-Bergen is transporting the students to Cal-Mum for football.

Positive Recognition: None

Approval - Policy # 6110 - Code of Ethics For All Board Members and All District Personnel  
Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by K. Carlson to approve the Policy # 6110 - Code of Ethics for All Board Members and All District Personnel. The motion passed 6-0.

Approval - Policy # 6213 - Probation and Tenure  
Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by J. VanValkenburg to approve the Policy # 6213 - Probation and Tenure. The motion passed 6-0.

Approval - BAN Resolution  
Upon the recommendation of the Superintendent, it was moved by T. Menzie and seconded by K. Carlson to approve the 2016 BAN Resolution. Official copy attached to the minutes. The motion passed 6-0.

Approval- UMMC Proposal for School Doctor  
Upon the recommendation of the Superintendent, it was moved by J. VanValkenburg and seconded by A. Phillips to approve UMMC's proposal for a school doctor for the 2016-2017 school year. The motion passed 6-0.

Approval- Superintendent To enter into Negotiations with Pike Construction For Construction  
Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by T. Menzie to approve the motion for the Superintendent to enter into negotiations with Pike Construction for construction management services. The motion passed 6-0.

Management services

Information/Announcements/Reports:

Thank you- Relay for Life (\$25,000 raised)

Requests Requiring Board Consideration:

None

Review of Next Meeting's Agenda:

Policy Committee Update (Needs to be rescheduled)

Facilities Committee Update

Budget Committee Update

Audit Committee Update

SOAR Update

Positive Recognition

Adjournment:

It was moved by W. Forsyth and seconded by A. Phillips to adjourn the meeting at 7:58 p.m. The motion passed 6-0.

**EXTRACT OF MINUTES OF MEETING OF THE BYRON-BERGEN CENTRAL SCHOOL DISTRICT ADOPTING BOND RESOLUTION**

At a regular meeting of the Byron-Bergen Central School District Board of Education, Counties of Genesee, Monroe, Orleans, New York held at the Board of Education's conference room at 7:00 p.m. on the 25<sup>th</sup> day of August, 2016.

Present: D. List, K. Carlson, W. Forsyth, T. Menzie, A. Phillips,  
J. VanValkenburg

Absent: Y. Ace-Wagoner

**BOND RESOLUTION DATED AUGUST 25, 2016 OF THE BYRON-BERGEN CENTRAL SCHOOL DISTRICT, COUNTIES OF GENESEE, MONROE AND ORLEANS, NEW YORK, AUTHORIZING GENERAL OBLIGATION SERIAL BONDS TO (I) FINANCE THE ACQUISITION OF TWO (2) 66-PASSENGER SCHOOL BUSES AND ONE (1) 30-PASSENGER SCHOOL BUS, (II) REFINANCE THE BALANCE OF A CERTAIN BOND ANTICIPATION NOTE DATED OCTOBER 15, 2015 IN THE ORIGINAL PRINCIPAL AMOUNT OF \$614,067 AND AUTHORIZING ISSUANCE OF A BOND ANTICIPATION NOTE IN AN AMOUNT NOT TO EXCEED \$687,350 IN CONTEMPLATION THEREOF, THE EXPENDITURE OF SUM FOR SUCH PURPOSE AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.**

**WHEREAS**, at a meeting of the Board of Education (the "Board") for the Byron-Bergen Central School District (the "District") held on April 7, 2016 (the "Meeting"), the Board determined to purchase two (2) 66-passenger school buses and one (1) 30-passenger school bus (the "Vehicles") for use by the District; and

**WHEREAS**, the Board further determined at the Meeting to expend approximately \$284,500 for the Vehicles, with an amount not to exceed \$284,500 to be financed by the issuance of serial bonds and bond anticipation notes; and

**WHEREAS**, the voters of the District voted on May 5, 2016 and approved and adopted a proposition for the purchase of the Vehicles and authorized the expenditure of an amount not to exceed Two Hundred Eighty-Four Thousand Five Hundred Dollars (\$284,500) therefor, and the Board of Education having been authorized and directed to obtain the most equitable financing to purchase the Vehicles and to pledge the faith and credit of the District for the repayment thereof; and

**WHEREAS**, the total purchase price of the vehicles is \$284,500; and

**WHEREAS**, the Board has further determined to issue a bond anticipation note to provide interim financing for the purchase of said Vehicles pending the issuance of such serial bonds and to

partially repay and renew a certain Bond Anticipation Note, 2015 dated October 15, 2015 in the original principal amount of \$614,067 (the "2015 BAN");

**NOW, THEREFORE, IT IS HEREBY**

**RESOLVED**, by the Board of Education for the Byron-Bergen Central School District in the Counties of Genesee; Monroe and Orleans, New York, by the favorable vote of not less than two-thirds of all of the members of such Board, as follows:

Section 1. The acquisition of the Vehicles for use by the District is hereby authorized and serial bonds in the aggregate principal amount of Six Hundred Eighty-Seven Thousand Three Hundred Fifty Dollars (\$687,350) to finance (a) the acquisition of the Vehicles for the District's use and (b) refinance the balance of the 2015 BAN (hereinafter (a) and (b) are collectively referred to as the "purpose") and bond anticipation note in anticipation thereof (and renewals thereof) of the District are hereby authorized to finance said purpose.

Section 2. The maximum aggregate cost to the District is estimated to be up to \$687,350 for said purpose, and to the extent of available financing, said amount is hereby appropriated therefore. For the purpose and to provide funds to defray the cost of the Vehicles and to renew the remaining amount due on the 2015 BAN, serial bonds in the aggregate principal amount not to exceed Six Hundred Eighty-Seven Thousand Three Hundred Fifty Dollars (\$687,350) shall be issued pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined and declared that said purpose is one of the classes of objects or purposes described in Subdivision 29 of Paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Vehicles is hereby restricted to five (5) years, (b) the proposed maximum maturity of said bonds authorized by this resolution will not be in excess of five years to be measured from the date of the bonds or the date of the first bond anticipation note issued in anticipation of the sale of such bonds, whichever date is earlier, (c) there are presently no outstanding bond anticipation notes issued in anticipation of the sale of said bonds, (d) the note authorized by this resolution shall mature within one (1) year from the date of their issuance, or as otherwise permitted by law, (e) said note is, in part, a renewal note of a bond anticipation note which was issued in the principal amount of \$614,067 on October 15, 2015, (f) said note is not issued in anticipation of bonds for an assessable improvement, and (g) prior to the issue of the bonds or note herein authorized, there will be provided the appropriate amount of current funds required by Section 107.00 of the Local Finance Law, if any.

Section 4. The bonds and note authorized by this resolution shall contain the recital of validity prescribed in Section 52.00 of the Local Finance Law and such bonds and note shall be general obligations of the District and all the taxable real property in the District is subject to the levy of *ad valorem* taxes to pay the principal thereof, and interest thereon, without limitation as to rate or amount.

Section 5. It is hereby determined that the District reasonably expects to reimburse the general fund, or such other fund as may be utilized, from the proceeds of the obligations authorized hereby for expenditures, if any from such fund that may be made for the purpose prior

to the date of the issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 6. The power to further authorize the issuance of said bonds and bond anticipation note and to prescribe the terms, form and contents of said bonds and bond anticipation note, subject to the provisions of this resolution and the Local Finance Law of New York, including, without limitation, the consolidation with other issues, the determination to issue bonds with substantially level or declining annual debt service, all contracts for and determinations with respect to, credit and liquidity enhancements, if any, and to sell and deliver said bonds and bond anticipation note subject to the provisions of this resolution and the provisions of the Local Finance Law, is hereby delegated to the President of the Board of Education of the District. The President of the Board of Education is hereby authorized to sign by manual or facsimile signature any bonds and bond anticipation note issued pursuant to this resolution, and are hereby authorized to affix to such bonds and bond anticipation note the corporate seal of the District and to attest the same.

Section 7. The faith and credit of the District are hereby irrevocably pledged for the payment of the principal of and interest on such bonds and bond anticipation note as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 8. This resolution shall be published in full by the District Clerk of the District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the District, in the manner prescribed by law. The validity of said bonds and bond anticipation note issued in anticipation of the sale of said serial bonds may be contested only if such obligations are authorized for an object or purpose for which said District is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 9. This resolution shall take effect immediately upon its adoption.

The motion having been duly seconded, it was unanimously adopted.

Rachel White  
District Clerk