

**BYRON-BERGEN CENTRAL SCHOOL  
REORGANIZATIONAL MEETING/  
BOARD OF EDUCATION MEETING  
Monday, July 10, 2017  
5:00 p.m. – Board Conference Room**

**Reorganizational Meeting**

Call to Order: Superintendent M. Edwards called the meeting to order at 5:04 p.m.

Members Present: D. List, Y. Ace-Wagoner, K. Carlson, W. Forsyth, T. Menzie,  
A. Phillips, J. VanValkenburg

Members Absent: None

Also Present: M. Edwards, L. Prinz, R. White

Oath of Office Administered to District Clerk Rachel White by Superintendent Mickey Edwards.

Oath of Office Administered to Superintendent Mickey Edwards by District Clerk Rachel White.

Oath of Office Administered to Board Members Tammy Menzie and Amy Phillips.

Election of President: It was moved by Y. Ace-Wagoner and seconded by K. Carlson to nominate D. List for President. The motion passed 7-0.

Oath of Office Administered to President Debra List by District Clerk Rachel White.

Election of Vice President: It was moved by A. Phillips and seconded by T. Menzie to nominate Y. Ace-Wagoner for Vice President. The motion passed 7-0.

Oath of Office Administered to Vice-President Yvonne Ace-Wagoner by District Clerk Rachel White.

It was moved by Y. Ace-Wagoner and seconded by T. Menzie **BE IT RESOLVED** that the following recommendations contained in Schedule A be approved for the 2017-2018 school year.

**Schedule A**

<u>Officers</u>	<u>Recommendation by Superintendent</u>
District Clerk	Rachel White
Deputy District Clerk	Patricia Gunio
District Treasurer	Vicky Shallenberger
Deputy District Treasurer	Lori Prinz
Tax Collector	Rachel White

The motion passed 7-0.

It was moved by A. Phillips and seconded by J. VanValkenburg **BE IT RESOLVED** that the following Schedule B of designations be approved for the 2017-2018 school year.

**Schedule B**

Designations

Bank Depository	1) JP Morgan Chase Bank 2) Bank of Castile
Official Newspaper	Batavia Daily News
School Attorneys	Harris Beach Leon Katzen Lacy Katzen LLP Jennifer Schwartzott, Attorney at Law (Osborn, Reed & Burke LLP)
Insurance Agent	Tompkins Insurance
Auditor – External	Lumsden & McCormick, LLP
Auditor – Claims	Teresa McMullen
Petty Cash Funds	School lunch fund - \$210.00 One petty cash fund of \$300.00 will be established and will be located in the Business Office. One petty cash fund of \$300.00 will be established for athletic admissions and will be located in the Business Office.
Payroll Authorization	Mickey Edwards
Payroll Issuance	Rachel White
Official Bank Signatories	Vicky Shallenberger Lori Prinz Rachel White
School Physician	United Memorial Medical Center (\$8,000)
Purchasing Agent	Mickey Edwards
Authorization to sign contracts	President of Board of Education
Records Management Officer	Rachel White
Central Treasurer	Vicky Shallenberger
Asbestos Designee	Roger Caldwell
Travel Reimbursement Rate	Internal Revenue Service standard mileage rate
Budget Transfer Authorization	Lori Prinz and/or Mickey Edwards
Conference, Conventions, Workshop Authorization	Mickey Edwards
Grant Application Authorization	Mickey Edwards
Medical Review Officer	Stephen Mawn (United Memorial Medical)
Chemical Hygiene Officer	Roger Caldwell
Right-to-Know/Infection Control Officer	Collette Dodson

Title IX Compliance Officer	Donna Moscicki
Section 504 Compliance Officer	Donna Moscicki
Authorization to Adjust School Calendar	Mickey Edwards
Records Access Officer	Lori Prinz
Residency Determination Officer	Lori Prinz
Homeless Liaison	Scott Bradley
Genesee Area Healthcare Plan Rep	Mickey Edwards
Alternate Rep	Lori Prinz
Dignities For All Students Act Coordinator	Scott Bradley
Sexual Harassment Officer	Patrick McGee

Superintendent Evaluation Instrument.

Readopt all policies and the code of ethics in effect during the 2016-2017 school year.

Board Resolution to vest all powers of the President of the Board to the Vice President in his/her absence or disability.

CSE/CPSE Board of Education Appointments

The following names are being submitted for approval as members of the CSE/CPSE for the 2017-18 school year.

**Committee on Special Education/Sub Committee on Special Education Membership:**

District LEA Representative/Chairpersons:

Donna Moscicki, Scott Bradley, Amanda Cook, Christina Pascarella

Parent(s) or person(s) in parental relationship(s) to the student

Student, if appropriate.

Special Education Teacher or Provider:

To be determined based upon the student

Regular Education Teacher:

To be determined based upon the student

School Psychologist:

To be determined based upon the student

School Physician:

To be determined based upon the student

Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate

To be determined based upon the student

Parent Members:

If specifically requested in writing by the parent of the student

Cindy Burke

Lanette Sloat

**Committee on Preschool Special Education Membership:**

District LEA Representative/Chairpersons:

Donna Moscicki, Scott Bradley, Amanda Cook, Christina Pascarella

Parents or persons in parental relationship to the student

Special Education Teacher or Provider:

To be determined based upon the student

Regular Education Teacher:

To be determined based upon the student

Individual who can interpret the instructional implications of an evaluation:

To be determined based upon the student

Representative of the municipality of the preschool child's residence

School Physician:

If specifically requested in writing by the parent of the student

Parent Member:

If specifically requested in writing by the parent of the student

Cindy Burke

Lanette Sloat

Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate

To be determined based upon the student

For a child in transition from early intervention programs and services, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child.

The motion passed 7-0.

**Schedule C**

NYS School Boards Association Representative and Voting Representative – Y. Ace-Wagoner  
Alternate Representative and Voting Representative – J. VanValkenburg

School Representative for Genesee Valley School Boards – D. List  
Back-up - T. Menzie

Committee Appointments:

Budget/Finance Committee - Committee of the Whole

Audit Committee - W. Forsyth  
- T. Menzie  
- J. VanValkenburg

Policy Committee - Y. Ace-Wagoner  
- D. List  
- A. Phillips

Facilities Committee - W. Forsyth  
- T. Menzie  
- D. List

SOAR Task Force - Y. Ace-Wagoner  
- D. List  
- K. Carlson

Elementary Level Collaborative Improvement Team  
- A. Phillips

Jr-Sr High School Level Collaborative Improvement Team  
- K. Carlson

District Level Collaborative Improvement Team  
- J. VanValkenburg

It was moved by W. Forsyth and seconded by A. Phillips that the recommendations in Schedule C be approved. The motion passed 7-0.

It was moved by W. Forsyth and seconded by J. VanValkenburg to close the reorganizational meeting at 5:18 p.m. The motion passed 7-0.

### **Board of Education Meeting**

Call to Order: The meeting was called to order at 5:18 p.m. by President D. List.

Members Present: D. List, Y. Ace-Wagoner, K. Carlson, W. Forsyth, T. Menzie, A. Phillips, J. VanValkenburg,

Members Absent: None

Also Present: M. Edwards, L. Prinz, R. White

Superintendent's Comments: M. Edwards is glad to have everyone back and is looking forward to another successful school year. He wanted to thank Roger and his crew for their hard work and efficiency.

Consent Agenda: It was moved by A. Phillips and seconded by J. VanValkenburg that the following consent agenda be approved:

#### Approval of Minutes

June 22, 2017

#### Financial Matters

General Fund Bills

Trust and Agency (TA) Fund Bills

Trust and Agency (TE) Fund Bills

Federal Fund Bills

School Lunch Bills

Monthly Treasurer's Report – May 2017

#### Personnel Matters

Approvals:

2017-2018 Breakfast Prices

2017-2018 Hourly Non-Affiliated Pay Rates

MOA – Thomas Schulte (Technology Coordinator)

2017-2018 Schedule of BOE Reports/Tours

#### CSE/CPSE Review

CSE Recommendations – Cases #2209, #2728, #2759, #2784, #2847, #2853, #2993, #3025, #3211, #3214, #3233, #3272, #3355, #3410, #3568, #3597, #3672, #3686, #3786, #3910, #3990, #3993, #3999, #4024, #4092, #4095

CPSE Recommendations – Cases #3693, #3701, #3817, #3818, #3842, #3844, #3846, #3849, #3858, #3916, #3926, #3945, #3979, #3984, #3994, #3995, #3996, #4022, #4068, #4080, #4090, #4097, #4099, #4117, #4122, #4132

The motion passed 7-0.

Policy  
Committee  
Update:

Date to be set to discuss Sub Teacher Rates and Facilities Use Rates. M. Edwards will send out a list of possible dates and see what works for everyone.

Facilities  
Committee  
Update:

There was discussion about the soccer stadium bleachers. They have been deemed critical by the insurance company. Clark Patterson Lee sent out a structural engineer to look at the bleachers and they said no modifications can be made to the existing bleachers because they would then have to be ADA compliant. The Facilities Committee and M. Edwards are making the recommendation of the removal of the bleachers.

Approval –  
Resolution  
Regarding SEQRA  
Determination

Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by Y. Ace-Wagoner to approve the Resolution Regarding the SEQRA Determination.

BYRON BERGEN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION  
RESOLUTION REGARDING SEQRA DETERMINATION

WHEREAS, the Byron-Bergen Central School District Board of Education (the “Board”) has considered the impact to the environment of following Scope of Work to be completed which include but are not limited to:

1. Middle / High School (SED # 18-07-01-04-0-002);
  - Site improvements including sidewalk replacement and tennis court reconstruction work.
  - Exterior Architectural alterations including fenestration replacement, roofing replacement, and building envelope improvement work.
  - Interior Architectural alterations including wall restoration and interior finish replacement work.

- Mechanical, Plumbing, and Electrical alterations including ventilation, plumbing fixture, life safety, building security, and theatrical lighting systems improvement work.
2. Elementary School (SED # 18-07-01-04-0-005);
    - Construction of a 5,700 square foot classroom addition.
    - Site improvements including bus loop & parking lot reconstruction, sidewalk replacement, and site drainage reconstruction work.
    - Exterior Architectural alterations including fenestration replacement, roofing replacement, stair & dock reconstruction, and building envelope restoration work.
    - Interior Architectural improvements including door & hardware upgrades, partition reconstruction, ceiling replacement, interior finish replacement, gymnasium equipment replacement, and kitchen equipment upgrades.
    - Mechanical, Plumbing, and Electrical improvements including heating, ventilation, chilled water, plumbing fixture, sanitary piping, lighting, life safety, and building security systems improvement work.
  3. Natatorium (SED # 18-07-01-04-0-006);
    - Exterior Architectural alterations including roofing replacement, exterior soffit reconstruction, and building envelope restoration work.
    - Interior Architectural alterations including wall restoration and interior finish replacement work.
    - Mechanical, Plumbing, and Electrical alterations including dehumidification systems improvement work.
  4. Bus Garage (SED # 18-07-01-04-5-008);
    - Site improvements including parking lot reconstruction and site drainage reconstruction work.
    - Exterior Architectural alterations including roofing replacement and building envelope restoration work.
    - Mechanical, Plumbing, and Electrical improvements including bus wash replacement work.
  5. Athletic Fields & Track;
    - Site improvements including parking lot reconstruction, stadium bleacher replacement, playfield drainage reconstruction, and sidewalk construction.

WHEREAS, the Board had reviewed the Scope of Work set forth above as one Proposed Action, and has further consulted with its Architects and legal counsel with respect to the potential for environmental impacts resulting from the Proposed Action;



WHEREAS, the Board has relied on the statement of facts contained in the State Education Department Project Descriptions (Form FP-PD) and reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR. Part 617 of the Environmental Conservation law, Article 8 (“SEQRA”) and concluded that the project involves:

- Maintenance or reconstruction involving no substantial changes in an existing facility or structure (6 NYCRR §617.5(c)(1));
- Replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes (6 NYCRR §617.5(c)(2));

THEREFORE, BE IT RESOLVED, by the Board as follows:

1. The Proposed Action, individually and cumulatively, does not constitute substantial changes to the existing facilities and involves routine activities of educational institutions, and, therefore, does not exceed the thresholds for a Type II Action established under 6 NYCRR Part 617.
2. The Board hereby determines the Proposed Action is a Type II action in accordance with SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

The motion passed 7-0.

Approval –  
Removal of  
Stadium Bleachers

Upon the recommendation of the Superintendent, it was moved by T. Menzie and seconded by J. VanValkenburg to approve the Removal of the Stadium Bleachers.

The motion passed 7-0.

Approval –  
Marian Gerhardy  
And John Tomidy  
To Work Up To  
10 Hours For  
Credit Recovery

Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by K. Carlson to approve Marian Gerhardy And John Tomidy To Work Up To 10 Hours For Credit Recovery.

The motion passed 7-0.

Information/Announcements/Reports:

Thank you letter from Melissa Chamberlain.  
Chain of Command – Communication Chart

Requests Requiring Board Consideration:

Discussion about the Lake Placid conference coming up in October.

Review of Next Meeting's Agenda:

Policy Committee  
Facilities Committee  
Positive Recognition

Executive Session: It was moved by A. Phillips and seconded by J. VanValkenburg to enter executive session at 5:50 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. The motion passed 7-0.

Return to Public Session: It was moved by Y. Ace-Wagoner and seconded by K. Carlson to return to public session at 6:29 p.m. The motion passed 7-0.

Adjournment: It was moved by W. Forsyth and seconded by A. Phillips to adjourn the meeting at 6:30 p.m. The motion passed 7-0.