

**BYRON-BERGEN CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
Thursday, September 14, 2017  
7:00 p.m. – Professional Development Room**

- Call to Order: The meeting was called to order at 6:33 p.m. by President D. List.
- Members Present: D. List, Y. Ace-Wagoner, K. Carlson, W. Forsyth, T. Menzie,  
J. VanValkenburg
- Members Absent: A. Phillips
- Also Present: M. Edwards, P. McGee, T. Schulte, B. Meister, L. Prinz, R. White,  
D. Moscicki and 1 member of the audience.
- Executive Session: It was moved by W. Forsyth and seconded by Y. Ace-Wagoner to enter executive session at 6:34 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. The motion passed 6-0.
- Return to Public Session: It was moved by Y. Ace-Wagoner and seconded by W. Forsyth to return to public session at 6:41 p.m. The motion passed 6-0.
- President's Report: D. List wanted to welcome everyone back to the new school year. She said that opening day went very well. She thanked all the Board members for looking through and commenting on the packet for the conference coming up, so she knows how to vote. She said that she was at a community event where she saw Anne Sapienza and thanked her for coming to our informational meeting about the upcoming Capital Project; Anne also made a very positive social media post to help support the project.
- Principals' Comments: D. Moscicki reported:
- She said that they had a great opening day. They had a smooth transition for the 6<sup>th</sup> graders from the Elementary School to the now 7<sup>th</sup> graders in the Jr./Sr. High.
  - Her department and students are all set with their learning devices for the writing/reading platforms.
  - Students who are attending school outside the district also had a great first day.

T. Schulte reported:

- He wanted to thank Roger and his crew for getting his section of the building up and running so they were ready for the first day.
- The students “hit the ground running” and had a great first day.

P. McGee reported:

- The Jr./Sr. High had a great first day; there was a nice calmness about it and a lot of positivity.
- The new teachers seem to be acclimating very well to the new environment.
- They had a great turnout for the Open House and the food trucks.
- The week of the 18<sup>th</sup> is Spirit Week and the pep rally will be held on Friday.
- The fall semester of Driver’s Ed started and again it is at full capacity.
- Pat will not be at the next Board of Education meeting because he and a few of his colleagues will be at the Jim Knight Conference in Indianapolis.

B. Meister reported:

- They also had a great first day at the Elementary School; the weather was beautiful and the students came charging in but settled in nicely.
- The new teachers are doing a nice job and Debbie and Amanda are getting into their rooms to make sure they are getting settled.
- The STEP Boosters have some great plans for this year and are looking for new parents to come and help out.
- Open House is September 21<sup>st</sup>.

Business  
Administrator  
Comments:

L. Prinz announced Suzie Kuszlyk as Gayla’s replacement. Gayla has been coming in and helping train Suzie; she is doing great and is a quick learner. Bonnie Klein has announced her resignation so we will be looking for another Sr. Clerk for Roger and Drew. She will be attending a Rick Timbs seminar that will be talking about State Aid. She also explained 11.6 under new business.

Academic Focus:

None

Student Council  
Report:

None

Reports:

Tom Schulte did a presentation on the Smart Schools Investment Plan. The Smart Schools Bond was passed in November, 2014, and awarded \$2 billion (based on enrollment and state aid formula) to public schools to help get them on track for the future of state testing being made mandatory via computer and no longer being done by paper and pencil. There are specific categories that are approved for the funding; Byron-Bergen has been awarded \$1,060,464. There is an eight step process that has to be followed in order to submit for the Smart Schools

Bond. Tom and his group have devised a two phased process in order to meet the state's demands. They will be upgrading things like the network, security camera system, and district mass notification system.

Superintendent's  
Comments:

M. Edwards talked about what a great opening day we had and our guest speaker Nels Ross who talked about humor in the classroom. October 1<sup>st</sup> our new website will be launched and we will have a link posted for feedback. We are revamping and reassessing our Strategic Plan because we have already completed the one we had set up and he met with Marla Iverson to discuss it. He talked about the Capital Project vote coming up on Thursday, September 21<sup>st</sup> and he, Drew, Brian, and Officer Butler have a designated plan for parking for the voters and for the parents when Open House starts. He also commented on the new business 11.6 – Review of Missed Agriculture Exemptions and 11.7 2017-2018 Electric Bid.

Consent Agenda:

It was moved by J. VanValkenburg and seconded by K. Carlson that the following consent agenda be approved:

Approval of Previous Minutes

August 17, 2017

Financial Matters

General Fund Bills

Trust and Agency (TA) Fund Bills

School Lunch Bills

Federal Fund Bills

Capital Fund Bills

Monthly Treasurer's Report – June 2017

Personnel Matters

Resignations/Retirement:

Resignations:

Chad Smith – High School Phys. Ed. Teacher (Eff. 8/29/17)

Gail Brown – Sub Bus Driver (Eff. 8/30/17)

Tina Radel – Bus Monitor (Eff. 9/6/17)

Jillian Stoessel - LTS (Eff. 8/23/17)

Approvals:

Substitute Teacher – Elizabeth Findlay (PK-6)

Substitute Teacher – Tina DeBoard (K-12)

Substitute Teacher – Cody Millspaugh (7-12)

Substitute Teacher – Samantha Streeter (K-12)

Substitute Teacher – Danielle Wirth (PK-6)

Substitute Teacher – Melissa Chamberlain (PK-6)  
Substitute Teacher – Dana Reeves (PK-12)  
Substitute Teacher – Jillian Stephenson (PK-12)  
Substitute Clerical – Gayla Starowitz  
Four Hour Contract Food Service Worker –  
    Miranda Goetz (Eff. 9/5/17)  
Substitute Food Service Worker – Patricia Jackling  
Elementary Special Education Teacher –  
    Jillian Stoessel (Eff. 9/1/17)

Jillian Stoessel, who holds initial certification in Students with Disabilities (Gr. 1-6) and Childhood Education (Gr. 1-6) certification areas in the public schools of New York State, is hereby appointed to the position of Elementary Special Education Teacher in the Students with Disabilities (Gr. 1-6) Education tenure area for a probationary period of four (4) years to commence on September 1, 2017 and to end at the end of the day on the first day of the school year in September, 2021. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 1.

LTS Teacher – Jillian Stephenson (Eff. 9/27/17-12/4/17)  
Senior Clerk – Susan Kuszlyk (Eff. 9/5/17)

Susan Kuszlyk, is hereby appointed to the 12-month, 37.5-hour/week Civil Service position of Senior Clerk (initially in the District Office) effective September 5, 2017. The rate of pay during the 2017-18 school year is \$12.72 per hour. The probationary period for this position is 26-weeks (September 5, 2017 through February 27, 2018). The terms and conditions are as outlined in the agreement between the Byron-Bergen Central School District and the Byron-Bergen Office Personnel and Teachers' Aides Association. Susan must register and take the next Civil Service examination for Senior Clerk, once it is offered, and be reachable on the results list.

Strength and Conditioning Coaches  
Updated Fall 2017 Coach Recommendations

JV Boys Soccer

Matthias Ellis II

Modified Girls Soccer

Mariah LaSpina

Lifeguard – Mariah LaSpina for 2017-2018 School Year  
Summer Hours – Paula Hohn  
Intramural Coach Recommendations

2017-2018 Jr./Sr. High Advisors  
2017-2018 Mentors  
Election Inspectors for Capital Project Vote on 9/21/17

CSE

CSE Recommendations – Case # 3587, # 3846, # 3849, # 3858, #3916,  
#3926, # 3995, # 3996, # 4080

The motion passed 6-0.

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| Policy Committee Update:   | The changes were sent back to Erie I BOCES and we should have something back soon.  |
| Facilities Committee Update:   | None  |
| Budget Committee Update:   | None  |
| Audit Committee Update:  | Meeting with the Auditors on September 28 <sup>th</sup> at 5:00 p.m.  |
| SOAR Update:   | None  |
| Positive Recognition:  | None  |
| Approve Non-Resident Student Jonah Bower to Remain In District for Senior Year | Upon the recommendation of the Superintendent, it was moved by Y. Ace-Wagoner and seconded by W. Forsyth to approve Non-Resident Student Jonah Bower to Remain in District for his Senior Year.<br>The motion passed 6-0. |
| Approve the SEQRA for 2017-2018 Capital Outlay Project                         | Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by K. Carlson to approve the SEQRA for the 2017-2018 Capital Outlay Project.   |

BYRON-BERGEN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION  
RESOLUTION REGARDING SEQRA DETERMINATION  
WHEREAS, the Byron-Bergen Central School District Board of Education (the "Board") has considered the impact to the environment of following Scope of Work to be completed:

1. Junior/Senior High School (SED # 18-07-01-04-0-002)
  - Exterior entrance replacement & improvement work.

WHEREAS, the Board has reviewed the Scope of Work set forth above as one Proposed Action, and has further consulted with its Architects and legal counsel with respect to the potential for environmental impacts resulting from the Proposed Action;

WHEREAS, the Board has relied on the statement of facts contained in the State Education Department Project Descriptions (Form FP-PD) and reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR. Part 617 of the Environmental Conservation Law, Article 8 ("SEQRA") and concluded that the project involves:

- Maintenance or reconstruction involving no substantial changes in an existing facility or structure (6 NYCRR §617.5(c)(1));

THEREFORE, BE IT RESOLVED, by the Board as follows:

1. The Proposed Action, individually and cumulatively, does not constitute substantial changes to the existing facilities and involves routine activities of educational institutions, and, therefore, does not exceed the thresholds for a Type II Action established under 6 NYCRR Part 617.
2. The Board hereby determines the Proposed Action is a Type II action in accordance with SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

The motion passed 6-0.

Approve  
Bus Ban  
Resolution

Upon the recommendation of the Superintendent, it was moved by J. VanValkenburg and seconded by T. Menzie to approve the Bus Ban Resolution.

**BOND RESOLUTION DATED SEPTEMBER 14, 2017 OF THE BYRON-BERGEN CENTRAL SCHOOL DISTRICT, COUNTIES OF GENESEE, MONROE AND ORLEANS, NEW YORK, AUTHORIZING GENERAL OBLIGATION SERIAL BONDS TO (I) FINANCE THE ACQUISITION OF ONE (1) 72-PASSENGER SCHOOL BUS, ONE (1) 66-PASSENGER SCHOOL BUS, ONE (1) 15-PASSENGER SCHOOL BUS WITH A WHEELCHAIR STATION, AND ONE (1) MINIVAN, (II) REFINANCE THE BALANCE OF A CERTAIN BOND ANTICIPATION NOTE DATED OCTOBER 13, 2016 IN THE ORIGINAL PRINCIPAL AMOUNT OF \$687,350 AND AUTHORIZING ISSUANCE OF A BOND ANTICIPATION NOTE IN AN AMOUNT NOT TO EXCEED \$754,673**

**IN CONTEMPLATION THEREOF, THE EXPENDITURE OF SUM FOR SUCH PURPOSE AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.**

**WHEREAS**, at a special meeting of the Board of Education (the "Board") for the Byron-Bergen Central School District (the "District") held on April 20, 2017 (the "Meeting"), the Board determined to purchase: one (1) 72-passenger school bus; one (1) 66-passenger school bus; one (1) 15-passenger school bus with a wheelchair station; and one (1) minivan (the "Vehicles") for use by the District; and

**WHEREAS**, the Board further determined at the Meeting to expend approximately \$303,960 for the Vehicles, with an amount not to exceed \$303,960 be financed by the issuance of serial bonds and bond anticipation notes; and

**WHEREAS**, the voters of the District voted on May 16, 2017 and approved and adopted a proposition for the purchase of the Vehicles and authorized the expenditure of an amount not to exceed Three Hundred Three Thousand Nine Hundred Sixty Dollars (\$303,960) therefor, and the Board of Education having been authorized and directed to obtain the most equitable financing to purchase the Vehicles and to pledge the faith and credit of the District for the repayment thereof; and

**WHEREAS**, the total purchase price of the Vehicles is \$295,000; and

**WHEREAS**, the Board has further determined to issue a bond anticipation note to provide interim financing for the purchase of said Vehicles pending the issuance of such serial bonds and to partially repay and renew a certain Bond Anticipation Note, 2016 dated October 13, 2016 in the original principal amount of \$687,350 (the "2016 BAN");

**NOW, THEREFORE, IT IS HEREBY**

**RESOLVED**, by the Board of Education for the Byron-Bergen Central School District in the Counties of Genesee, Monroe and Orleans, New York, by the favorable vote of not less than two-thirds of all of the members of such Board, as follows:

Section 1. The acquisition of the Vehicles for use by the District is hereby authorized and serial bonds in the aggregate principal amount of Seven Hundred Fifty-Four Thousand Six Hundred Seventy Three Dollars (\$754,673) to finance (a) the acquisition of the Vehicles for the District's use and (b) refinance the balance of the 2016 BAN (hereinafter (a) and (b))

are collectively referred to as the “purpose”) and bond anticipation note in anticipation thereof (and renewals thereof) of the District are hereby authorized to finance said purpose.

Section 2. The maximum aggregate cost to the District is estimated to be up to \$754,673 for said purpose, and to the extent of available financing, said amount is hereby appropriated therefore. For the purpose and to provide funds to defray the cost of the Vehicles and to renew the remaining amount due on the 2016 BAN, serial bonds in the aggregate principal amount not to exceed Seven Hundred Fifty-Four Thousand Six Hundred Seventy Three Dollars (\$754,673) shall be issued pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined and declared that said purpose is one of the classes of objects or purposes described in Subdivision 29 of Paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Vehicles is hereby restricted to five (5) years, (b) the proposed maximum maturity of said bonds authorized by this resolution will not be in excess of five years to be measured from the date of the bonds or the date of the first bond anticipation note issued in anticipation of the sale of such bonds, whichever date is earlier, (c) there are presently no outstanding bond anticipation notes issued in anticipation of the sale of said bonds, (d) the note authorized by this resolution shall mature within one (1) year from the date of their issuance, or as otherwise permitted by law, (e) said note is, in part, a renewal note of a bond anticipation note which was issued in the principal amount of \$687,350 on October 13, 2016, (f) said note is not issued in anticipation of bonds for an assessable improvement, and (g) prior to the issue of the bonds or note herein authorized, there will be provided the appropriate amount of current funds required by Section 107.00 of the Local Finance Law, if any.

Section 4. The bonds and note authorized by this resolution shall contain the recital of validity prescribed in Section 52.00 of the Local Finance Law and such bonds and note shall be general obligations of the District and all the taxable real property in the District is subject to the levy of *ad valorem* taxes to pay the principal thereof, and interest thereon, without limitation as to rate or amount.

Section 5. It is hereby determined that the District reasonably expects to reimburse the general fund, or such other fund as may be utilized, from the proceeds of the obligations authorized hereby for expenditures, if any from such fund that may be made for the purpose prior to the date of the issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 6. The power to further authorize the issuance of said bonds and bond anticipation note and to prescribe the terms, form and contents of said bonds and bond anticipation note, subject to the provisions of this resolution and the Local Finance Law of New York, including, without limitation, the consolidation with other issues, the determination to issue bonds with substantially level or declining annual debt service, all contracts for and determinations with respect to, credit and liquidity enhancements, if any, and to sell and deliver said bonds and bond anticipation note subject to the provisions of this resolution and the provisions of the Local Finance Law, is hereby delegated to the President of the Board of Education of the District. The President of the Board of Education is hereby authorized to sign by manual or facsimile signature any bonds and bond anticipation note issued pursuant to this resolution, and are hereby authorized to affix to such bonds and bond anticipation note the corporate seal of the District and to attest the same.

Section 7. The faith and credit of the District are hereby irrevocably pledged for the payment of the principal of and interest on such bonds and bond anticipation note as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 8. This resolution shall be published in full by the District Clerk of the District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the District, in the manner prescribed by law. The validity of said bonds and bond anticipation note issued in anticipation of the sale of said serial bonds may be contested only if such obligations are authorized for an object or purpose for which said District is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 9. This resolution shall take effect immediately upon its adoption.

The motion passed 6-0.

Approve Revised Flexible Benefits Plan Document	Upon the recommendation of the Superintendent, it was moved by Y. Ace-Wagoner and seconded by J. VanValkenburg to approve the Revised Flexible Benefits Plan Document. The motion was passed 6-0.
Approve Revised APPR Plan	Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by K. Carlson to approve the Revised APPR Plan. The motion passed 6-0.
Denial Of Missed Agricultural Exemptions	Upon the recommendation of the Superintendent, it was moved by J. VanValkenburg and seconded by T.Menzie to deny the Missed Agricultural Exemptions. The motion passed 6-0.
Approve 2017-2018 Electric Bid	Upon the recommendation of the Superintendent, it was moved by Y. Ace-Wagoner and seconded by W. Forsyth to approve the 2017-2018 Electric Bid. The motion passed 6-0.

Comments from the Audience:  
None

Information/Announcements/Reports:  
Picture of the Board of Education for Focal Point next meeting.

Requests Requiring Board Consideration:  
None

Review of Next Meeting's Agenda:  
Policy Committee Update  
Facilities Committee Update  
Budget Committee Update  
Audit Committee Update  
SOAR Update  
Positive Recognition

Adjournment: It was moved by W. Forsyth and seconded by Y. Ace-Wagoner to adjourn the meeting at 8:33 p.m. The motion passed 6-0.