

**BYRON-BERGEN CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
Thursday, September 5, 2019  
7:00 p.m. – Professional Development Room**

- Call to Order: It was moved by W. Forsyth and seconded by A. Phillips to call the meeting to order at 7:01 p.m. by President D. List.
- Members Present: D. List, Y. Ace-Wagoner, K. Carlson, W. Forsyth, T. Menzie, A. Phillips, J. VanValkenburg
- Members Absent: None
- Also Present: M. Edwards, L. Prinz, R. Stevens, P. McGee, T. Schulte, R. Manfreda, B. Meister, S. Bradley, B. Brown and 1 member of the audience.
- President's Report: D. List was pleased that we had such a great Opening Day. She thought that the Opening Day speaker was phenomenal and there was a lot of excellent information given. She thanked all the Board members who were able to make it to Opening Day to help with Positive Recognition of Roger and his crew. The summer picnic went very well and it was nice to see the new faces of B-B.
- Principals' Comments:
- P. McGee reported:
- The Jr./Sr. High had a great first day of school.
  - Opening Day went very smoothly and he thanked the Buildings and Grounds Department for all their hard work getting the building ready for students to come back to school.
  - The Jr./Sr. High has a new safety and security measure at the front of the building and there are new procedures to get into the building. People will not be allowed into the building until they have gone through our Raptor system and have been verified they have a need to be on the school grounds. So far it is working very well.
  - Open House is Tuesday, September 10<sup>th</sup>, from 6:00-7:30 p.m. Food trucks will be on the premises starting at 4:30 p.m.
- B. Meister reported:
- The Elementary School also had a great first day of school.
  - He thanked everyone from Roger and his crew to the faculty and teacher aides for all their help and flexibility in getting the building into "functioning" shape for the first day of school.
  - The 6<sup>th</sup> grade transition went very smoothly and he expects they will have a great year.

- The UPK and Kindergarten parents were able to come in on the first day of school to drop off supplies and meet the teachers; it was very busy, but went well.

B. Brown reported:

- The Character Ed team reintroduced the expectations of the school and Jenna Voos, our new Elementary Counselor, even joined in on some of the presentation.
- The school monitors are working out great and they are helping the kids with what they need.
- Elementary students are going to go over the bus expectations on Friday, September 6<sup>th</sup>, and hallway expectations on Tuesday, September 10<sup>th</sup>.

T. Schulte reported:

- The school Technology department was in a state of “controlled chaos” making sure everything was up and running like it should.
- The new platform ClassLink was launched with the 6<sup>th</sup> grade team and all but two kids were able to successfully login to all their programs.
- They received the certificates of insurance for the greenhouse and will hopefully have the concrete pad poured before the cold weather hits and can start on the structure come spring.

Director Of  
Instructional  
Services  
Comments:

R. Manfreda reported that she has been able to push into a lot of classes the first few days of school. She met with both of the Instructional Coaches and has a good plan set for the school year. They are aiming to do four learning walks this year because of the high interest from the one they did last year.

Business  
Administrator  
Comments:

L. Prinz stated the 2019-2020 school tax bills were sent out. The Business Office has received a lot of calls about exemptions and questions about bills. Under New Business she is requesting the board to approve the Revised HRA Plan Document.

Reports:

Elementary School Goals – B. Meister and B. Brown reported on their goals for the 2019-2020 school year. They are:

- Response to Intervention – By June 2020, the Elementary School staff and administration will develop and implement a comprehensive Response to Intervention Plan for grades K-6 as evidenced by weekly meetings that result in a data driven written plans and scheduled follow-up meetings for individual students.
- Students with Disabilities – By June 2020, 80% of students with disabilities will increase their reading level as measured by Fountas &

Pinnell Benchmark Assessment by one grade level or reach grade level as measured by Fall and Spring Benchmarks.

- Literacy Grades K-2 – By June 2020, 100% of classroom teachers in grades K-2 will administer ELA common assessments for sight words and Power Standards as evidenced by building wide results document.
- Literacy Grades 3-6 – By June 2020, students in grades 3-6 will improve achievement on specific targeted standards by 5% on the NYS ELA Assessment.

Jr./Sr. High Goals – P. McGee and S. Bradley reported on their goals for the 2019-2020 school year. They are:

- By June 2020, we will increase Mastery Level on the Algebra 1 2020 June Regents exam by 10%.
- By June 2020, we will increase Passing/Mastery Level on the Living Environment 2020 June Regents exam by 10%.
- By June 2020, we will increase proficiency of economically disadvantaged 7<sup>th</sup> and 8<sup>th</sup> grade students on the NYS Math and ELA assessments by 20%.
- By June 2020, we will develop and implement a formalized Response to Intervention Plan for students in grades 7-12.

Academic Focus: B. Brown and B. Meister presented on the Elementary School Goal: By June 2020, 80% of Students with Disabilities will increase their reading level as measured by the Fountas & Pinnell Benchmark Assessment by one grade level or reach grade level. There was a two day training offered to the Special Education teachers and was put on by Betsy Brown, Becky Manfreda, and Lorrie Mallaber. The training was called Reading Instruction for Special Education Teachers and the agenda was comprised of five different topics: What is Reading?, Building Common Understanding of Key Terms and the Developmental Reading Sequence, Using Assessments to Plan for Instruction, Supporting Students during Instruction, and Monitoring Student Progress. Becky worked with the teachers on goal setting and progress monitoring. They also planned for the next steps where Special Education teachers will receive PD and coaching on Fountas & Pinnell Benchmark Assessments at the end of September and coaching will take place during administration and during analysis. The training went very well and was well reciprocated by the Special Education teachers.

Student Council Report: J. Menzie reported that Spirit Week will begin on September 27<sup>th</sup>, which is senior night for the girls' soccer team. A bonfire is planned for afterwards. A Homecoming Dance is schedule for September 28<sup>th</sup> from 7:00 p.m. - 9:00 p.m. The Pep Rally will be October 4<sup>th</sup> and they are still working on the spirit days for the week.

Superintendent's Comments: M. Edwards said that he was able to stop into a lot of classrooms the first two days of school. Opening Day went great and hopes that we will have a great school year. He said that the school will be working with Genesee County for the new census that is coming out to help brainstorm on social media, helping out the elderly, and making the school available to make sure we get accurate numbers out. He handed out the sample Board of Education brochure to the Board and asked them to review it and make any changes if necessary. He would like it to be available next Board meeting.

Consent Agenda: It was moved by W. Forsyth and seconded by Y. Ace-Wagoner that the following consent agenda be approved:

Approval of Previous Minutes

August 22, 2019

Financial Matters

General Fund Bills: Warrant A-13, Ck. 18479-18522, \$191,743.95

School Lunch Fund Bills: Warrant C-4, Ck. # 200389-200392, \$383.50

Federal Fund Bills: Warrant F-3, Ck. # 400212-400214, \$2,489.37

Trust & Agency Fund Bills: Warrant TA-7, Ck. # 300471, \$178.50

Capital Fund Bills: Warrant H-3, Ck. # 2469-2470, \$4,068.00

Personnel Matters

Resignations/Retirement:

None

Approvals:

Substitute Teacher – Laia Maira-Walsh (PK-6)

Substitute Teacher – Kolleen Zaffrann (PK-6)

Substitute Teacher Aide – Kolleen Zaffrann (PK-6)

Summer Hours – Jillian Bradigan

Miscellaneous Matters

None

CSE Review

Case # 3410, # 4148, # 4179, # 4241, # 4282, # 4287

The motion passed 7 Yes, 0 No.

Policy Committee Update: M. Edwards will be looking into two policies, one regarding immunizations and the other about meal shaming and these policies will hopefully be up for a first reading by next meeting.

Facilities Committee: Everything was cleaned up and ready to go for the first day of school. R. Caldwell's crew worked hard all weekend to get the buildings cleaned

Update: up for the students to arrive for the first day.

Budget Committee Update: None

Audit Committee Update: Meeting is scheduled for October 3<sup>rd</sup> at 5:30 p.m.

SOAR Update: None

Positive Recognition: D. List thanked all the Board members who were able to make it out to help recognize the Positive Recognition for the Building and Grounds and Maintenance crew for all their hard work this summer.

Approve – 2020-2021 Genesee Valley Educational Partnership’s Cooperative Bidding Resolution  
Upon the recommendation of the Superintendent, it was moved by J. VanValkenburg and seconded by T. Menzie to approve the 2020-2021 Genesee Valley Educational Partnership’s Cooperative Bidding Resolution.  
The motion passed 7 Yes, 0 No.

Approve – Revised HRA Plan Document  
Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by K. Carlson to approve the Revised HRA Plan Document.  
The motion passed 7 Yes, 0 No.

Comments from the Audience:  
None

Information/Announcements/Reports:  
None

Requests Requiring Board Consideration:  
A. Phillips stated that she will not be at the September 19<sup>th</sup> BOE meeting because she has Open House at her school.

Review of Next Meeting’s Agenda:  
Policy Committee Update  
Facilities Committee Update  
Budget Committee Update  
Audit Committee Update  
SOAR Update  
Positive Recognition

Adjournment: It was moved by W. Forsyth and seconded by Y. Ace-Wagoner to adjourn the meeting at 8:07 p.m.  
The motion passed 7 Yes, 0 No.