

**BYRON-BERGEN CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
Thursday, February 2, 2017
7:00 p.m. – Professional Development Room**

- Call to Order: The meeting was called to order at 5:58 p.m. by President D. List.
- Members Present: D. List, K. Carlson, J. VanValkenburg, A. Phillips,
T. Menzie, W. Forsyth
- Members Absent: Y. Ace-Wagoner
- Also Present: M. Edwards, W. Snyder, B. Meister, P. McGee, T. Schulte, L. Prinz,
R. White and 7 members of the audience.
- Executive Session: It was moved by W. Forsyth and seconded by A. Phillips to enter executive session at 6:07 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. The motion passed 6-0.
- Return to Public Session: It was moved by W. Forsyth and seconded by K. Carlson to return to public session at 6:43 p.m. The motion passed 6-0.
- President's Report: D. List just thanked Yvonne for running the meeting on 1/19/17 while she was on vacation. Debi reminded everyone that the Legislative Breakfast is taking place on Saturday, February 4, 2017 at Geneseo Central High School at 8:45 a.m.
- Safety Audit Report: Office Butler conducted a Safety Audit for the school in November 2016 with a survey sent out to all staff, faculty, and students (grades 7-12). The survey contained questions such as personal perceptions of safety, drug use and weapons possession within the schools, crimes committed within the schools, and racial/ethnic and harassment within the schools. Once the data was compiled, he conducted a two-day audit that consisted of teachers, parents, administrators, and emergency service personnel. He reported on the strengths and weakness of both the Jr./Sr. High School and the Elementary School and made recommendations where both schools could improve on some minor things, however neither of the schools are in any danger.
- Principals' Comments: T. Schulte reported:
- The Junior class went to Li Destri Foods and were able to tour both the pasta and spirit sides of the factory and learn more about food

processing.

- The Sophomore class has been working on their problem solving course and took a trip to the Wastewater Treatment Plant in Batavia.
- The 2nd and 3rd place winners of the Federal Reserve challenge will be working with a professional to redo their commercial to be the highest of quality.
- The Technology Committee met last week and are working on their draft which and will be presented soon.

B. Meister reported:

- He talked about the faculty focusing on instructional time with the students and getting down to the core materials with it being winter and there is not a lot of time for extra things like going outside.
- The movie night that took place on January 20th went very smoothly and there were a great number of people who attended even with the huge basketball game that was going on.
- He said the kids are excited for the February break coming up.

P. McGee reported:

- He commended Officer Butler for his hard work and dedication he put into the Safety Audit and recommendations to make our schools even safer.
- The Jr./Sr. High was recognized by the AP Honor Roll for their performance and participation. They are also trying to offer more AP classes for students.
- The Jr./Sr. High was awarded a \$1,000.00 grant to be used towards soft skills events.
- Mid-term week is being evaluated and the focus is on maximizing instructional time in the classroom.

Academic Focus:

Samantha Golden gave a presentation for the Liberty Partnerships Program (LPP). LPP services over 350 students throughout the state. LPP was established in 1989 to address the dropout rates of students and to rebuild tomorrow's workforce. They are funded by New York State Department of Education and are based out of Genesee Community College for this region. There is no cost to the district or students who participate. It is a 12-month wrap-around program to keep the students engaged with learning so there is not a loss of focus during the summer months. Byron-Bergen currently has 40 students who participate in the program. Either a teacher or a counselor can send a referral for a student to enroll in this program; they will take a resiliency assessment to see where they fall on the spectrum. After the assessment is completed each child has a personal learning plan designed for them. The program received another 5-year grant that will run from September 2017 through August 2022. Samantha is a school counselor and mental health

counselor. She provides help with homework, a quiet lunch area, after school program, college tours, snacks, lounge area, etc. for the students. In the summer students participate in a 4-week Career Summer Institute (CSI) where they learn about culinary and animal science at BOCES. LPP is a great program for our school.

Student Council
Report: None

Superintendent's
Comments: M. Edwards highlighted the new business to be added the agenda: moving of the May 11th board meeting to May 9th to comply with the budget calendar, and the Publication of Notice for the capital project vote. He stated that Leora Brown, the Jr./Sr. High Secretary, will be moving over to the Elementary School April 10th and will be taking on the role of the secretary position supporting the elementary school Assistant Principal and WNY Tech Academy Principal. Clarkson Historical Society had their campaign to revive the interest in cursive writing among school aged students. There were 164 entries from around the area and our very own Skylar Sharpe came in 3rd place for grades 6, 7, and 8. He also met with Linda Johnson to talk about our Special Education audit.

Consent Agenda: It was moved by W. Forsyth and seconded by J. VanValkenburg that the following consent agenda be approved:

Approval of Previous Minutes

January 19, 2017

Financial Matters

General Fund Bills

Trust and Agency Fund Bills

Federal Fund Bills

School Lunch Bills

Donation – A-1 Sheet Metal (Bill Hayes) – Sheet Metal Products

Personnel Matters

Resignations/Retirement:

School Media Specialist – Joyce Cullum (eff. 6/30/17)

Approvals:

Substitute Teacher (Swimming Only) (Grades K-12) – Randal Henning

Substitute Teacher Aide, Substitute Bus Aide, Substitute Food Service
(Grades K-12) – Kennedy White

Child of Employee Aaron Clark (Aidan Clark – Grade 7) to attend BBCS
Tuition-Free

CSE/CPSE Review

CSE Recommendations – Case # 2784

CPSE Recommendations - None

The motion passed 6-0.

Policy Committee
Update: Need to set a date

Facilities
Committee Update: They met today and refined the numbers. At this point, it is only numbers there are no drawings, etc.

Budget Committee
Update: William Snyder presented the 2017-18 Initial Budget.

Audit Committee
Update: None

SOAR Update: Waiting to hear back from a few people so a date can be set.

Positive
Recognition: Need to set a date to present award to individual.

Approval –
New Course –
Agriculture
Explorations Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by K. Carlson to approve the New Course – Agriculture Explorations.
The motion passed 6-0.

Approval –
New Course –
Sports Marketing Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by T. Menzie to approve the New Course – Sports Marketing.
The motion passed 6-0.

Approval –
New Course –
Business Law Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by A. Phillips to approve the New Course – Business Law.
The motion passed 6-0.

Approval –
Setting of
Capital Project
Vote Date Upon the recommendation of the Superintendent, it was moved by J. VanValkenburg and seconded by W. Forsyth to approve the Setting of the Capital Project Vote Date for March 31, 2017 from 6:00 a.m. through 9:00 p.m. The motion passed 6-0.

Approval –
Move the
May 11th
BOE Meeting
To May 9th

Upon the recommendation of the Superintendent, it was moved by J. VanValkenburg and seconded by K. Carlson to approve the May 11th BOE meeting be moved to May 9th to comply with the Budget Calendar. The motion passed 6-0.

Approval –
Publication of
Notice for the
Capital Project
Vote

Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by J. VanValkenburg to approve the Publication of the Notice for the Capital Project Vote.

EXTRACT OF MINUTES OF MEETING OF THE BOARD OF EDUCATION
CALLING FOR PUBLICATION OF NOTICE REGARDING VOTE ON PROPOSITIONS

At a regular meeting of the Board of Education of the Byron-Bergen Central School District, New York, held at the District Offices in Bergen, New York, on the 2nd day of February, 2017:

PRESENT: Debra List, Amy Phillips, Jennifer VanValkenburg, Tammy Menzie, Kimberly Carlson, William Forsyth

ABSENT: Yvonne Ace-Wagoner

Amy Phillips presented the following resolution and duly moved that it be adopted and was seconded by Jennifer VanValkenburg:

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. A special meeting of the qualified voters of the Byron-Bergen Central School District shall be held at the Byron-Bergen Jr./Sr. High School Fitness/Exercise Room in said District, on Friday, March 31, 2017, between the hours of 6:00 A.M. and 9:00 P.M., for the purpose of voting on the propositions described in the notice of special meeting hereinafter set forth.

2. Said special meeting shall be called by giving the following notice thereof:

NOTICE OF SPECIAL MEETING OF THE QUALIFIED VOTERS OF
THE BYRON-BERGEN CENTRAL SCHOOL DISTRICT

NOTICE IS HEREBY GIVEN that a special meeting of the qualified voters of the Byron-Bergen Central School District shall be held at the Byron-Bergen Jr./Sr. High School Fitness/Exercise Room in said District, on Friday, March 31, 2017, between the hours of 6:00

A.M. and 9:00 P.M. The following propositions will be submitted for voter approval at said meeting:

PROPOSITION #1

Shall the following resolution be adopted to wit:

RESOLVED THAT THE BOARD OF EDUCATION OF THE BYRON-BERGEN CENTRAL SCHOOL DISTRICT IS HEREBY AUTHORIZED TO UNDERTAKE CERTAIN CAPITAL IMPROVEMENTS CONSISTING OF ADDITION TO, AND CONSTRUCTION AND RECONSTRUCTION OF, EXISTING SCHOOL BUILDINGS AND FACILITIES, VARIOUS SITE IMPROVEMENTS AND THE ACQUISITION OF CERTAIN ORIGINAL FURNISHINGS, EQUIPMENT, AND APPARATUS AND OTHER INCIDENTAL IMPROVEMENTS REQUIRED IN CONNECTION THEREWITH FOR SUCH CONSTRUCTION AND SCHOOL USE, ALL AT AN ESTIMATED MAXIMUM AGGREGATE COST OF \$20,452,902; AND TO APPROPRIATE AND EXPEND FROM THE EXISTING CAPITAL RESERVE FUND \$2,000,000 FOR SUCH COSTS, AND THAT THE BALANCE OF SUCH COST, OR SO MUCH THEREOF AS MAY BE NECESSARY, SHALL BE RAISED BY THE LEVY OF A TAX TO BE COLLECTED IN ANNUAL INSTALLMENTS, WITH SUCH TAX TO BE PARTIALLY OFFSET BY STATE AID AVAILABLE THEREFOR; AND, IN ANTICIPATION OF SUCH TAX, DEBT OBLIGATIONS OF THE SCHOOL DISTRICT AS MAY BE NECESSARY NOT TO EXCEED \$18,452,902 SHALL BE ISSUED.

PROPOSITION #2

Shall the following resolution be adopted to wit:

RESOLVED THAT THE BOARD OF EDUCATION OF THE BYRON-BERGEN CENTRAL SCHOOL DISTRICT IS HEREBY AUTHORIZED TO REQUEST ADDITIONAL STATE AID FOR ENERGY SAVINGS CONTRACT IMPROVEMENTS UNDER AN ENERGY PERFORMANCE CONTRACT PREVIOUSLY AUTHORIZED BY THE BOARD OF EDUCATION, AT AN ESTIMATED MAXIMUM AGGREGATE COST OF \$2,346,892; WHICH ENERGY SAVINGS CONTRACT REQUIRES ADDITIONAL VOTER APPROVAL TO BE ELIGIBLE FOR ADDITIONAL ENHANCED STATE BUILDING AID.

NOTICE IS HEREBY FURTHER GIVEN that the text of the aforesaid propositions may appear on the ballot labels in the following abbreviated form:

PROPOSITION #1

Shall the proposition set forth in the legal notice of this special voter meeting, authorizing the addition to, and construction, reconstruction and equipping of, existing school buildings and facilities, including various site and other incidental improvements, all at an estimated maximum aggregate cost of \$20,452,902; with the expenditure of \$2,000,000 from the existing capital reserve fund for such costs, the issuance of not to exceed \$18,452,902 of debt obligations of the School District therefor, the levy of a tax in annual installments therefor, all as more fully described in said notice, be approved?

PROPOSITION #2

Shall the proposition set forth in the legal notice of this special voter meeting, authorizing the Board of Education to request additional enhanced State building aid for energy savings contract improvements under an energy performance contract previously authorized by the Board of Education, at an estimated maximum aggregate cost of \$2,346,892, be approved?

The School District, acting as lead agency to the extent necessary for this purpose under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on January 19, 2017, has duly determined and found the purpose to be a type II action which will not have a significant impact on the environment and is not subject to any further environmental review under SEQRA.

AND NOTICE IS ALSO GIVEN that applications for absentee ballots to vote on the propositions may be applied for at the office of the School District Clerk. Any such application must be received by the District Clerk at least seven days before the date of the aforesaid special district meeting if the ballot is to be mailed to the voter, or the day before such special district meeting if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots shall have been issued shall be available for public inspection in the office of the District Clerk during regular office hours on each of the five days prior to the day of the vote (excluding Saturday and Sunday). An absentee ballot must reach the office of the District Clerk not later than 5:00 p.m. on the day of such special district meeting.

DATED: February 2, 2017
Bergen, New York

Rachel White

District Clerk
Byron-Bergen Central School District
New York

3. At such meeting taxes to be levied by installments will be proposed providing for payment of such capital costs and providing for the financing costs therefor. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.

4. The District Clerk or the Clerk's designee is hereby directed to publish a copy of said notice of special meeting in two newspapers having general circulation within the School District in the manner prescribed by law for publication of notice of the annual meeting of the School District.

5. This resolution shall take effect immediately upon its adoption.
Duly put to a vote as follows:

AYES - 6

NAYS - 0

STATE OF NEW YORK }
 } ss:
COUNTY OF GENESEE }

I, the undersigned clerk of the Byron-Bergen Central School District, DO HEREBY CERTIFY as follows:

1. A regular meeting of the Board of Education of the Byron-Bergen Central School District, State of New York, was held on February 2, 2017, and Minutes of said meeting have been duly recorded in the Minute Book kept by me in accordance with law for the purpose of recording the minutes of meetings of said Board.

2. I have compared the attached Extract with said Minutes so recorded and said Extract is a true copy of said Minutes and of the whole thereof insofar as said Minutes relate to matters referred to in said Extract.

3. Said Minutes correctly state the time and place when said Meeting was convened and the place where such meeting was held and the members of said Board who attended said Meeting.

4. Public Notice of the time and place of said Meeting was duly posted and duly given to the public and the news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, and that all members of said Board had due notice of said Meetings and that the Meeting was in all respects duly held and a quorum was present and acted throughout.

5. IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of the Byron-Bergen Central School District this 2nd day of February, 2017.

Rachel White
District Clerk

Comments from the Audience:
None

Information/Announcements/Reports:

None

Requests Requiring Board Consideration:

None

Review of Next Meeting's Agenda:

Policy Committee Update – Set date

Facilities Committee Update

Budget Committee Update

Audit Committee Update

SOAR Update – Set date

Positive Recognition – Set date to give award

Adjournment:

It was moved by A. Phillips and seconded by J. VanValkenburg to adjourn the meeting at 8:52 p.m. The motion passed 6-0.